

NATIONAL ACTION NETWORK

Atlanta University Center Youth & College Chapter

BYLAWS

Morehouse College · Spelman College · Clark Atlanta University · Morris Brown College · ITC
Atlanta, Georgia

Adopted: The 21st of July in the Year 2026

PREAMBLE

We, the members of the National Action Network Atlanta University Center Youth and College Chapter, establish these Bylaws to govern our chapter with integrity, transparency, and a commitment to the principles of justice, equity, and civic engagement. We affirm that the work of civil rights is ongoing, that the next generation of leaders has a responsibility to carry it forward, and that this chapter exists to equip students across the Atlanta University Center with the access, community, and organizational foundation to do so.

These Bylaws are established in furtherance of the National Action Network's mission to promote a modern civil rights agenda, and shall be interpreted in a manner consistent with NAN's national bylaws and chapter affiliation agreement. In the event of any conflict between these Bylaws and the requirements of the National Action Network, the National Action Network's requirements shall govern.

ARTICLE I — NAME AND AFFILIATION

Section 1. **Name**

The official name of this organization shall be the National Action Network Atlanta University Center Youth and College Chapter, hereinafter referred to as the 'Chapter.'

Section 2. **Affiliation**

The Chapter is an officially chartered affiliate of the National Action Network (NAN), a nonprofit civil rights organization headquartered at 106 W. 145th Street, New York, NY 10039. The Chapter operates under and in accordance with NAN's national bylaws, chapter affiliation agreement, and any guidelines or directives issued by the National Field Office.

Section 3. **Territory**

The Chapter shall serve the Atlanta University Center Consortium and its affiliated institutions, including Morehouse College, Spelman College, Clark Atlanta University, Morris Brown College, and the Interdenominational Theological Center, located in Atlanta, Georgia.

Section 4. **Website and Digital Presence**

The Chapter's official website is nanauc.com. The Chapter's official Instagram handle is @aucnan. The Chapter's official email address is contact@nanauc.com. The Chapter President may be contacted directly at president@nanauc.com.

ARTICLE II — MISSION AND PURPOSE

Section 1. **Mission**

The mission of the NAN AUC Youth and College Chapter is to equip the next generation of leaders across the Atlanta University Center with access, opportunity, and a community worth belonging to — and to mobilize AUC students in the ongoing fight for civil rights, social justice, and community empowerment.

Section 2. **Purpose**

The Chapter is organized to:

- Educate and organize AUC students around civil rights, voting rights, criminal justice reform, health equity, and community empowerment
- Provide AUC students with access to NAN's national network of civil rights leaders, elected officials, executives, and community organizers
- Develop student leaders through structured programming, mentorship, and civic engagement opportunities
- Mobilize AUC students around NAN's national campaigns, including the March on Washington, Get Out the Vote, and Back to School initiatives
- Foster a unified community of civically engaged students across all five AUC institutions

Section 3. **Programming Pillars**

The Chapter's programming shall be organized around three pillars:

- **Service:** Service — Community action projects, voter registration drives, and advocacy work tied to NAN's active campaigns
- **Networking:** Networking — Structured events, speaker series, and professional development opportunities leveraging NAN's national network
- **Community:** Community — Social and cultural events that build genuine connection among members across all five AUC institutions

ARTICLE III — MEMBERSHIP

Section 1. **Eligibility**

Membership in the Chapter is open to any currently enrolled student at Morehouse College, Spelman College, Clark Atlanta University, Morris Brown College, or the Interdenominational Theological Center who demonstrates a commitment to the Chapter's mission and completes the membership process described in Section 2 of this Article.

Section 2. **Membership Process**

1. To become a member in good standing, a prospective member must:
2. Submit a completed membership application through the Chapter's official digital application form at nanauc.com
3. Attend a Chapter orientation session
4. Sign the Chapter Membership Agreement acknowledging the rights and responsibilities of membership

Pay any applicable NAN national membership dues as required by the National Organization

Section 3. **Membership Tiers**

The Chapter recognizes three membership tiers:

- **General Member:** General Member — Has completed the membership process and attends monthly Chapter programming
- **Active Member:** Active Member — Demonstrates consistent attendance across all three programming pillars and participates in at least one Chapter committee
- **Chapter Leader:** Chapter Leader — Elected or appointed to a formal leadership role within the Chapter's executive structure

Section 4. Rights of Members

All members in good standing shall have the right to:

- Attend and participate in all Chapter programming and events
- Vote in Chapter elections upon reaching Active Member status
- Access Chapter resources and NAN national network opportunities
- Receive timely communication from Chapter leadership regarding Chapter activities
- Be considered for Chapter leadership positions subject to eligibility requirements

Section 5. Responsibilities of Members

All members are expected to:

- Attend the monthly programming event for each of the three pillars — Service, Networking, and Community — to the best of their ability each semester
- Represent the Chapter with professionalism and integrity in all spaces where they identify as a member
- Support the Chapter's mission and uphold the standards of the National Action Network
- Communicate proactively with Chapter leadership if unable to meet their commitments for any period of time

Section 6. Membership in Good Standing

A member is considered to be in good standing if they have completed the membership process, are current on any applicable dues, and have not been subject to disciplinary action resulting in suspension or removal. Only members in good standing may vote in Chapter elections or hold Chapter leadership positions.

Section 7. Termination of Membership

Membership may be terminated voluntarily by written notice to the Chapter Secretary, or involuntarily through the disciplinary process outlined in Article IX of these Bylaws. A member whose membership is terminated must return any Chapter property and shall forfeit all rights and privileges of membership.

ARTICLE IV — OFFICERS AND EXECUTIVE BOARD

Section 1. Executive Board Composition

The Chapter shall be governed by an Executive Board composed of the following officers:

- President
- Vice President
- Secretary
- Treasurer
- Chaplain

The Southeast Youth and College Director of the National Action Network shall serve as the Chapter's supervising regional director and shall not hold an elected officer position within the Chapter's Executive Board.

Section 2. President

The President shall:

- Preside over all Chapter meetings and Executive Board meetings
- Serve as the primary spokesperson and representative of the Chapter to NAN national leadership, AUC institutions, and external stakeholders
- Appoint all Chapter committees not directly elected by the membership, subject to Executive Board approval
- Exercise executive authority on behalf of the Chapter between Executive Board meetings, subject to the approval of the Board
- Ensure that all required reports, including quarterly reports, are submitted to the NAN National Field Office
- Maintain familiarity with NAN's national bylaws, chapter affiliation agreement, and these Bylaws
- Serve as an ex-officio member of all Chapter committees

Section 3. Vice President

The Vice President shall:

- Assume all duties and responsibilities of the President in the event of the President's absence, incapacity, or vacancy
- Oversee Chapter programming across all three pillars and coordinate the Chapter's event calendar
- Serve as chair of any motion that involves the President
- Assist the President in maintaining communication with NAN national and regional offices

Section 4. Secretary

The Secretary shall:

- Keep full and accurate minutes of all Chapter and Executive Board meetings
- Maintain a complete and current membership roster and email database
- Send membership renewal notices before membership expires
- Submit a list of all new and active members, along with any monies received, to the NAN National Office each month
- Serve as the Chapter's historian, compiling an annual report summarizing Chapter accomplishments
- Certify, by a pre-determined record date at least sixty (60) days before any Chapter election, all members eligible to vote
- Handle all official Chapter correspondence not otherwise assigned

Section 5. Treasurer

The Treasurer shall:

- Maintain all Chapter financial records, including income, expenses, and bank account statements
- Ensure that all checks and financial transactions are properly recorded and approved by the appropriate members of the Executive Board
- Prepare and present a budget for each semester and fiscal year
- Ensure the Chapter budget accounts for all anticipated revenue and expenses, including dues, fundraising, event costs, and conference travel
- Provide a financial report at each Executive Board meeting
- Oversee all Chapter fundraising initiatives and ensure compliance with NAN's financial guidelines

Section 6. Chaplain

The Chaplain shall:

- Provide spiritual grounding and pastoral care for Chapter members
- Open Chapter meetings with prayer or reflection as appropriate
- Support the holistic wellbeing of Chapter members and advise leadership on matters of ethics and community care
- Serve as a resource for members experiencing personal difficulty

Section 7. Vacancies

In the event of a vacancy in any officer position, the Executive Board shall appoint a qualified member in good standing to fill the vacancy on an interim basis within thirty (30) days. A special election shall be held within sixty (60) days to fill the vacancy for the remainder of the term, unless the vacancy occurs within sixty (60) days of a scheduled general election.

Section 8. Removal from Office

Any officer may be removed from office by a two-thirds (2/3) vote of the Executive Board for cause, including but not limited to: failure to perform the duties of the office, conduct unbecoming of a Chapter officer, or violation of these Bylaws or NAN's national guidelines. The officer subject to removal shall be given written notice and an opportunity to respond before any vote is taken.

Additionally, the National Action Network national organization reserves the right to remove any member of the Chapter's Executive Board at its sole discretion, in accordance with NAN's national bylaws and chapter affiliation agreement. Such removal by NAN national shall take effect immediately upon written notice to the Chapter and shall not require a vote of the Executive Board or membership.

ARTICLE V — ELECTIONS

Section 1. Election Cycle

Chapter officer elections shall be held annually during the spring semester, no later than May 1st of each academic year, on a date determined by the Executive Board and communicated to all members at least thirty (30) days in advance. All chapters must conduct Executive Board elections in the even calendar year and submit results to the NAN National Field Office to be certified at the National Convention.

Section 2. Eligibility to Run

Any member in good standing who has achieved Active Member status and has been a member of the Chapter for at least one full semester prior to the election date is eligible to run for any officer position.

Section 3. Eligibility to Vote

All members in good standing who have been certified as eligible voters by the Secretary at least sixty (60) days prior to the election date shall be eligible to vote. No proxy voting shall be permitted.

Section 4. Nomination Process

Nominations for all officer positions shall open at least thirty (30) days before the election date. Any eligible member may nominate themselves or another eligible member. All nominations must be submitted in writing to the Secretary. The Secretary shall publish the list of confirmed candidates at least fourteen (14) days before the election.

Section 5. Election Procedure

Elections shall be conducted by secret ballot. A simple majority of votes cast shall be required to elect an officer. In the event of a tie, a run-off election between the tied candidates shall be held within fourteen (14) days.

Section 6. Term of Office

All officers shall serve a term of one (1) academic year, beginning at the conclusion of the election meeting and ending at the conclusion of the following year's election meeting. Officers may be re-elected to the same position for a maximum of two (2) consecutive terms.

Section 7. Transition

Outgoing officers shall provide a full transition briefing to their successors within fourteen (14) days of the election, including all relevant records, passwords, contacts, and institutional knowledge necessary to perform the duties of the office.

ARTICLE VI — MEETINGS

Section 1. Regular Meetings

The Chapter shall hold at least one general membership meeting per month during the academic semester. The date, time, and location of regular meetings shall be established by the Executive Board at the beginning of each semester and communicated to all members in advance.

Section 2. Executive Board Meetings

The Executive Board shall meet at least twice per month during the academic semester. Special Executive Board meetings may be called by the President or by a majority of Board members with at least forty-eight (48) hours notice.

Section 3. Quorum

A quorum for general membership meetings shall consist of at least twenty-five (25) percent of members in good standing, or ten (10) members, whichever is greater. A quorum for Executive Board meetings shall consist of a majority of sitting officers. No official business may be conducted without a quorum present.

Section 4. Notice

Notice of all regular meetings shall be provided to members at least seven (7) days in advance via the Chapter's official communication channels. Notice of special meetings shall be provided at least forty-eight (48) hours in advance.

Section 5. Minutes

The Secretary shall keep accurate minutes of all general membership and Executive Board meetings. Minutes shall include the date, time, and location of the meeting; the names of members present; all motions made, whether carried or not; and the count of the vote. Minutes shall be distributed to all members within seven (7) days of each meeting.

Section 6. Parliamentary Procedure

All Chapter meetings shall be conducted in accordance with Robert's Rules of Order, Newly Revised, except where these Bylaws provide otherwise.

ARTICLE VII — COMMITTEES

Section 1. **Standing Committees**

The Chapter shall maintain three standing committees, each corresponding to one of the Chapter's core programming pillars. Each standing committee is responsible for planning, coordinating, and executing all programming within its pillar throughout the academic year.

- **Service Committee:** Service Committee — Responsible for all community action projects, voter registration drives, advocacy work, and civic engagement initiatives tied to NAN's active national campaigns. This committee coordinates the Chapter's Crisis Intervention, Criminal Justice, and Health and Wellness programming.
- **Networking Committee:** Networking Committee — Responsible for all structured networking events, speaker series, professional development workshops, and initiatives that leverage NAN's national network to connect AUC students with civil rights leaders, executives, and elected officials. This committee coordinates the Chapter's Political Action and Press and Publicity programming.
- **Community Committee:** Community Committee — Responsible for all social and cultural programming that builds connection and community among members across all five AUC institutions. This committee also oversees member engagement, retention, and the Chapter's internal culture.

Section 2. **Committee Chairs**

Each standing committee shall be chaired by a member appointed by the President and confirmed by the Executive Board. Committee chairs shall report to the Vice President and shall present updates at regular Executive Board meetings.

Section 3. **Special Committees**

The President may establish special or ad hoc committees as needed to address specific Chapter needs. Special committees shall be dissolved upon completion of their assigned task or at the discretion of the President.

Section 4. **Membership on Committees**

All members in good standing are eligible to serve on Chapter committees. Participation in at least one committee is required for Active Member status as described in Article III.

ARTICLE VIII — FINANCES

Section 1. **Fiscal Year**

The Chapter's fiscal year shall begin on August 1 and end on July 31 of the following calendar year.

Section 2. **Dues**

The Executive Board shall establish any Chapter membership dues at the beginning of each academic year, consistent with the requirements of the National Action Network. Any change in dues must be approved by a majority vote of the Executive Board and communicated to members at least thirty (30) days before taking effect.

Section 3. Financial Controls

All Chapter funds shall be maintained in an official Chapter bank account. No funds shall be disbursed without the written approval of the Treasurer and at least one additional officer. All checks exceeding \$100 shall require dual signatures from two authorized Executive Board members.

Section 4. Fundraising

All Chapter fundraising initiatives must be approved by the Executive Board in advance. All fundraising activities shall be conducted in a manner consistent with NAN's national guidelines and applicable law. The Treasurer shall maintain complete records of all fundraising revenue and expenses.

Section 5. Financial Reporting

The Treasurer shall present a full financial report at each Executive Board meeting and a comprehensive annual financial report to the full membership at the end of each fiscal year. The Chapter shall maintain all financial records for a minimum of five (5) years.

Section 6. Audits

The Chapter's financial records shall be reviewed by an audit committee composed of at least two members who are not Executive Board officers at the end of each fiscal year. The results of the review shall be reported to the full membership.

ARTICLE IX — STANDARDS OF CONDUCT AND DISCIPLINE

Section 1. Standards of Conduct

All members and officers of the Chapter are expected to conduct themselves with professionalism, integrity, and respect in all Chapter activities and in any space where they represent the Chapter or the National Action Network. Members shall:

- Engage respectfully with all Chapter members, leadership, guests, and the communities the Chapter serves
- Refrain from conduct that brings discredit to the Chapter, NAN, or the AUC institutions
- Maintain confidentiality regarding internal Chapter matters where appropriate
- Avoid conflicts of interest that would compromise their ability to serve the Chapter's mission
- Comply with all applicable laws and NAN's national policies

Section 2. Disciplinary Process

1. Any member or officer alleged to have violated the Chapter's standards of conduct shall be subject to the following process:
2. Written notice of the alleged violation shall be provided to the member or officer by the President or Chapter Secretary
3. The member or officer shall have three (3) days to respond in writing
4. The Executive Board shall convene a disciplinary hearing within seven (7) days of the written notice, at which the member or officer shall have the opportunity to speak on their own behalf
5. The Executive Board shall render a decision by majority vote within seven (7) days of the hearing

Section 3. Sanctions

Sanctions available to the Executive Board include, in order of severity:

- Formal written warning
- Suspension of membership privileges for a defined period
- Removal from committee positions or leadership roles
- Termination of membership

Any member subject to termination of membership may appeal the decision to the National Southeast Youth and College Director or higher within fourteen (14) days of the decision. The Director's decision on appeal shall be final.

ARTICLE X — AMENDMENTS

Section 1. Proposal

Amendments to these Bylaws may be proposed by any member in good standing by submitting the proposed amendment in writing to the Chapter Secretary at least thirty (30) days before the meeting at which it will be considered.

Section 2. Notice

The text of any proposed amendment shall be distributed to all members in good standing at least fourteen (14) days before the meeting at which it will be considered.

Section 3. Adoption

Amendments to these Bylaws shall require a two-thirds (2/3) vote of members in good standing present and voting at a duly noticed meeting at which a quorum is present. No amendment may be adopted that conflicts with the requirements of the National Action Network's national bylaws or chapter affiliation agreement.

Section 4. Effective Date

Amendments shall take effect immediately upon adoption unless the adopting resolution specifies a later effective date.

ARTICLE XI — DISSOLUTION

Section 1. **Vote Required**

The Chapter may be dissolved only by a two-thirds (2/3) vote of all members in good standing at a meeting called for that purpose, with at least thirty (30) days written notice to all members.

Section 2. **Notification**

In the event of dissolution, the Chapter President shall notify the NAN National Field Office in writing within seven (7) days of the vote.

Section 3. **Disposition of Assets**

Upon dissolution, all Chapter assets remaining after payment of outstanding obligations shall be transferred to the National Action Network national organization. No Chapter assets shall be distributed to individual members.

ARTICLE XII — GENERAL PROVISIONS

Section 1. **Non-Discrimination**

The Chapter shall not discriminate against any member, prospective member, or participant in Chapter activities on the basis of race, color, religion, national origin, gender, gender identity or expression, sexual orientation, age, disability, or any other characteristic protected by applicable law.

Section 2. **Compliance with Law**

The Chapter shall at all times operate in full compliance with all applicable federal, state, and local laws and regulations, and shall maintain any permits or approvals required in connection with its activities.

Section 3. **Conflict of Interest**

No officer or member shall participate in any decision in which they have a personal financial interest. Any potential conflict of interest shall be disclosed to the Executive Board prior to any relevant discussion or vote.

Section 4. **Relationship to NAN National**

These Bylaws are subordinate to the National Action Network's national bylaws, chapter affiliation agreement, and any written guidelines or directives issued by the National Organization. In the event of any conflict, NAN's requirements shall govern.

Section 5. **Severability**

If any provision of these Bylaws is found to be invalid or unenforceable, the remaining provisions shall continue in full force and effect.

CERTIFICATION OF ADOPTION

We, the undersigned officers of the National Action Network Atlanta University Center Youth and College Chapter, hereby certify that the foregoing Bylaws were duly adopted by the founding membership of the Chapter on the date indicated below, and that these Bylaws constitute the governing document of the Chapter.

Hoyt Jackson (07/21/2026)

Hoyt Jackson, President

Chloe McEntyre (7/22/2026)

Chloe McEntyre, Vice President

Anjelina Bridges (07/22/2026)

Anjelina Bridges, Treasurer

Kevin Worriels (07/21/2026)

Rev. Kevin Worriels, Chaplain

Jade Washington (7/22/2026)

Jade Washington, Secretary

07/21/2026

Date of Adoption